

Students in the 7th – 12th grades who meet alternative education program requirements and/or have not graduated from high school, shall be permitted to enroll in alternative education. The superintendent will establish and maintain administrative procedures for the placement of students in Alternative Education within the requirements of the law.

The following procedures and guidelines are to be used in referring students to Alternative Education programs.

1.0 Who May be Referred

- 1.1 All students entering the Anaheim Union High School District from the following shall be processed through the principal of alternative education:
 - 1.1.1 juvenile detention schools, camps, or ranches
 - 1.1.2 continuation schools
 - 1.1.3 opportunity school or classes from other districts
 - 1.1.4 independent study programs
 - 1.2 All students referred to Alternative Education must be at least 16 years of age.
 - 1.3 All students who are under 16 years of age are placed in Opportunity Day school.
 - 1.4 Students may be recommended who find adjustment at comprehensive high school/junior high school too difficult, resulting in a lack of credits earned and/or a low grade point average. The reasons for this difficulty might result from poor attendance patterns, social and personal problems, and/or the need to maintain a job during some part of the school day.
 - 1.5 Pregnant students may be referred directly to the Pregnant Girls' Program.
 - 1.6 Student mothers who need child care may be referred for the purpose of continuing their education.
 - 1.7 Students who desire an independent study program.
 - 1.8 Students who want a home education program.
- 2.0 The process followed in referring Students to Alternative Education is reviewed and outlined in the Key to Learning.

- 3.0 Involuntary Transfers to Alternative Education are permitted to all Alternative Education programs with the exception of the Independent Study and Home Study Programs. All Independent Study/Home Study Program referrals are voluntary on the part of the parent or guardian and require a written parent/guardian request.

The principal or principal's designee, as the designee of the superintendent, may involuntarily transfer a student to Alternative Education programs using the referral procedures set forth in 2.0 of this policy and pursuant to procedures set forth herein.

3.1 Grounds for Involuntary Transfer to Alternative Education programs

3.1.1 A student may be involuntarily transferred to Alternative Education for commission of an act set forth in Education Code 48900, for being habitually truant and/or irregular in attendance from instruction which the student is lawfully required to attend.

3.1.2 A student may be involuntarily transferred to Alternative Education only when other means fail to bring about student improvement. However, if the principal determines that the student's presence causes a danger to person or property or threatens to disrupt the instructional process, the student may be involuntarily transferred to Alternative Education the first time the student commits an act set forth in Education Code 48900.

3.2 Prior to an involuntary transfer, the student and parent/guardian shall be given written notice that they may request a meeting with the Superintendent or designee.

3.3 At the meeting, the student or parent/guardian shall be informed of the specific facts and reasons for the proposed transfer. The student or parent/guardian shall have the opportunity to inspect all documents relied upon, question any evidence and witnesses presented, and present evidence on the student's behalf. The student may designate one or more representatives and witnesses to be present with him/her at the meeting.

3.4 A written decision to transfer, stating the facts and reasons for the decision, shall be sent to the student and parent/guardian. It shall indicate whether the decision is subject to the periodic review and the procedure for such review.

- 3.5 The persons making the final decision for involuntary transfer shall not be members of the staff of the school in which the student is enrolled at the time.
- 3.6 No involuntary transfer to Alternative Education shall extend beyond the end of the semester following the semester when the acts leading to the involuntary transfer occurred unless:
- 3.6.1 The student has not earned enough credits to be on-track for graduation with the student's graduating class in the regular instructional program.
- 3.6.2 The student has behavioral and/or attendance issues that upon review disqualify him/her from being eligible to return to a regular education program.

-Legal References:

Education Code

- 48205 Excused Absences
- 48401 Citizen Complaint of Noncompliance
- 48410 Article 2. Pupils Exempt
- 48413 Enrollment
- 48430 Article 3. Continuation Classes
- 48432 Continuation Education Classes
- 48432.5 Rules and Regulations for Involuntary Transfer of Students

Board of Trustees

April 14, 1983

Revised: March 26, 1987

Reviewed: January 16, 1990

Revised: February 1993

Revised: September 1996

Revised: May 1998

Revised: November 1998

Revised: March 1999

References Reviewed: October 2003

Revised: September 2005

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